

**OVERVIEW OF THE REGIONAL PLANNING DOCUMENTS
PREPARED BY THE NCC'S
IMPLEMENTATION SUBCOMMITTEE**

The National Coordination Committee's (NCC) Implementation Subcommittee prepared the attached documents for use by the 55 Regional Planning Committees when forming their committees and drafting their Regional Plans.

- The National Plan Template contains all the elements that must be included in each Regional Plan (pursuant to 90.527).
- The Guidelines for Regional Planning contains tips and suggestions for advertising the first meeting including a list of websites on which the meeting announcement could be posted. The Guidelines also includes ideas on ways to comply with each of the Regional Plan requirements.
- The remaining documents, labeled as appendices A-Q, are provided as templates to be downloaded, printed and used as starting points for each Region's planning process. As an example, Appendix E is a Bylaws template. Appendix G is a sample Agenda for the first meeting. Any of these templates can be changed to reflect the unique nature and needs of a particular region. Please see the attached Table of Contents for the topic of each Appendix.

Two Appendices related to funding issues are of special interest. Appendix K, Capital Funding Mechanisms gives examples of funding sources tapped by other public safety agencies to fund equipment purchases. Appendix K also announces that in 2001, the NPSTC Support Office is providing \$2500 for Regional Planning start-up costs. Appendix K explains what costs are covered and how to apply. Appendix L is the form submitted to request the funds.

The Subcommittee hopes that these documents will prove to be useful to each region as they work towards the implementation of the 700 MHz general use spectrum.

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