National Interoperability Information eXchange (NIIX)

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Welcome to the National Interoperability Information eXchange

- The National Public Safety Telecommunications Council (NPSTC), at the request of several Statewide Interoperability Planning Committees, is offering a service (www.NIIX.org) that includes tools to assist states with the development of their statewide communications interoperability plans.

- NIIX provides a centralized clearinghouse for interoperable communications-related information. Interoperability planning committee members can access peer-created documents and share information with each other. NIIX represents a collaborative effort of local, tribal, state, and regional organizations to share statewide plans, agreements, policy documents and other related information through a web-based, secure location.
NIIX Services

- Centralized access to peer-supplied documents, including various plans, agreements, governance, policy, legislation, SOPs, funding and other useful documents

- Ability for members to submit documents to a national repository for sharing with peers

- Security and authentication ensures that only members with appropriate authorization have access to sensitive planning documents
NIIX Community Services

• Collaborative section will allow Statewide/regional administrators to access state/regional sub-communities, with the ability to securely manage and share draft documents, solicit comments, and manage member notification and feedback

• Automatic notification of document uploads for comment and review

• Contact list of other NIIX community members

• Calendar and event announcements
• Users: 504

• Communities: 33 (20 State or Territory)
Statistics
Aug 15 - Sept 20

- National Documents: 71
- Community Documents: 195
- Documents Viewed: 244
- Documents Downloaded: 2587
- Total Individual User Logins: 283 (56%)
- Most Documents Downloaded in a Day: 186
- Most User Logins in a Day: 112
After you type [www.niix.org](http://www.niix.org) into your browser, this will be the home page that you see. Let’s take a tour around the information contained here. We see a welcome message, current events, “what’s new”, FAQ’s and related links.
The “Frequently Asked Questions” area is where we post commonly asked questions and their answers, organized by category. Clicking on any of the hyperlinked questions will take you directly to the answer to that question. Or you can scroll down through all of the questions and answers.
In order to access the secure areas of NIIX, you must be registered. To apply for membership, click the gray “Register for NIIX” box under the Member Login section in the upper left.
Clicking the “Register for NIIX” button will bring up the NIIX Registration Request screen. Part 1 of the screen is show here (there are 5 parts). In Part 1, you are asked to provide your professional contact information.
In Part 2, you must provide a contact that can be used to verify your qualifications required for access to the secure areas of NIIX. You must be a government official, or a contractor working for a government agency supporting the interoperability effort in order to be eligible.

In Part 3, you select your own Username and Password that you will use to login to NIIX. Both must be at least 8 characters long. The password must contain 3 of the 4 special characters indicated on the screen.
In Part 4, you create your own Security Question and Answer. These will be used in the event that you forget either your Password or if NIIX Support needs to verify your identity.

Last, you are asked to read and agree to the NIIX Terms of Service. If you do not agree ToS, you will not be allowed to register for NIIX.

Once everything is complete, click the Submit button to send your registration information.
Once your registration information has been authenticated and your eligibility to access NIIX has been confirmed, your Username will be activated and you will receive an email from NIIX, similar to the one shown here.

Most activations occur within one business day.
Once you have received confirmation that you are a registered user of NIIX, you may login to the site from the Home page.

If you forget either your user name or password you may use the automated system to have the information emailed to you.
The Main page allows you to access documents and members on the national level. Just check a radio button and click a state.

A simple click on the “+” next to “National” on the left reveals all the national documents by category.
Any NIIX document list indicates which state submitted the document, title, description, Table of Contents, size of the document, name of the NIIX member who submitted it, date it was posted on NIIX, and the original creation date. You can sort the list by clicking any blue underlined column heading. A reverse sort occurs with a second click.
From any of the document lists, you can submit a document to add to the National repository. The more documents that the members add, the more valuable NIIX will become to everyone.

To submit a document, click the “Submit” a new document button.
This will bring up the document submission screen. Simply browse your computer, type in the title, description and any comments you may want to add. The document creation date is required on all uploads.
In addition to finding users by state, you can also display a complete list of all NIIX members by clicking the “Click Here for All Members” link at the top.
The members list can be sorted by any of the column headings. Clicking the column heading once will do an ascending sort. Clicking the column again will reverse the sort.

Clicking on the individuals name will open a window containing their details. Clicking their email will open a hyperlink window to allow you to email them.
One of the useful collaborative features of NIIX is the ability for members to associate themselves into communities.

You can also get a list of all the Communities that are on the NIIX site by clicking on the right hand side of the page above the national map.

We currently have 20 State or Territory and 13 Regional Communities.
This is the Four Corners Community Home page.

Every member of the Community sees this page, complete with calendar, announcements, and documents.

Email notifications may be sent to the Community with a document upload or as an individual message.
This is how Hawaii has set up their SCIP Community.

They currently have 72 documents that they are sharing among 41 Community members.
To view documents in your Community, one way is to open the category list on the left, and click on the specific category you want to see. In this case, we will click on “Meeting Minutes.”
Navigation on a Community list is identical to navigation on a National list. Click the document name to view or save a copy; click “View” description for a summary of its contents; click “Yes” under Table of Contents if there is one. The one new column here that is NOT on a National list is “Comments.”
Clicking on “Comments” will bring up the list of comments that have already been entered for that document or will be blank if no comments have yet been entered. Once a Coordinator has posted a document to the Community, any member of the Community can make comments regarding that document. To add a comment, you simply begin typing in the Comment box.
Once you have typed in your comment, you have the option of either Saving it or Posting it.

Saving it will save it into your personal Pending area, so that you can come back and complete it later.

Posting it will permanently attach the comment to the file (once it is posted you can no longer edit or delete it).
In addition to having a text comment, you can also attach a file that might contain additional useful information (for example, if you had an attachment that needed to be included in the statewide plan). To do this, you click the “Browse” button and navigate to the location of the file you want to attach.

Again you can either Save or Post.
From the Community Home page, you can also see the Members, Coordinator(s) and web links for your Community.
As always, once you have finished your use of NIIX, please logout to close your session. If you forget, NIIX will time you out after an hour of inactivity regardless.
There are power point slides on how various sections of the NIIX site work on the National Document Repository under NIIX Training. Tutorial I is for the National section, Tutorial II is for Communities and Coordinator Tutorial shows how to manage your own individual community.
Thank you for your time.

Contact Us:

• [www.NIIX.org](http://www.NIIX.org)
• [Support@niix.org](mailto:Support@niix.org)
• [www.NPSTC.org](http://www.NPSTC.org)
• Toll Free 866.807.4755